



29<sup>th</sup> May 2017

Dear Surf Club Member,

**BIRUBI POINT SLSC ANNUAL GENERAL MEETING – 23<sup>rd</sup> JUNE 2017**

You are invited to attend the Birubi Point SLSC Annual General Meeting on 23<sup>rd</sup> June 2017 at 5.30PM, in the Clubroom. During the AGM *all* Committee positions will be declared vacant and new members will be voted into each position. With our wonderful Clubhouse open for 3 years now, we are still faced with many new challenges and we welcome new members to the Club Committee who can bring their enthusiasm and ideas forward.

**Please note the following important information regarding our AGM procedures:**

1. Anyone wishing to take up a position on the committee MUST be a financial member at the time of the AGM in accordance with the Club Constitution Rule 53 (i.e. a member for the 2017-18 season). This means paying your Club subscription fee on or before the day of the AGM – log onto the SLS Portal: <https://portal.sls.com.au>.
2. The AGM and submissions for committee positions are governed by our Club Constitution and cannot be varied. Once a nomination has been received, on or before the submission date (16<sup>th</sup> June 2017), that nominee will automatically be given that position on the committee. If two submissions are made for the one committee position submissions are voted on by secret ballot by those in attendance at the AGM. The person who receives the most votes is given the job; a casting vote can be made by the Chairperson as required.
3. **Nominations received after 16<sup>th</sup> June 2017 will not be accepted.** Nominations for any remaining vacant positions will be taken and voted upon on the day of the AGM.
4. Sub-Committees such as the Junior Club Committee are not decided at the AGM.

The Committee positions available are as follows:

**President**  
**Vice-President**  
**Treasurer**  
**Club Captain**  
**Chief Instructor**  
**Gear Steward/Radio Officer**  
**Registrar**  
**IRB Captain**

**First Aid Officer**  
**Junior Development Officer**  
**Sports Secretary**  
**Events and Publicity Coordinator**  
**Youth Coordinator**  
**WH&S Officer**  
**Assistant Secretary**  
**Secretary**

Job Descriptions are available from the Club Vice-President. If you do not feel that you are ready to take on a full Committee position, please consider putting yourself forward to assist in the many other areas where help is required such as assisting in the running of the Club bar, Surf Club events or Nippers. Volunteers are always very welcome at our Club.

If you would like to nominate for a committee position, you must complete a nomination form as per our Club Constitution - please email me at: [birubipublicity@gmail.com](mailto:birubipublicity@gmail.com) . Completed nomination forms must be received **BEFORE 16<sup>th</sup> JUNE 2017**, thank you.

Yours in Surf Lifesaving,



**Helen Ratcliffe**  
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